

IDAHO BOARD OF COSMETOLOGY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 2/4/2013

BOARD MEMBERS PRESENT: Mary Lambert - Chair
Bonnie D. Sermon
Linda Swope
Debra J Hummel
Merrilyn Cleland

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Roger Hales, Legal Counsel
Kim Aksamit, Technical Records Specialist I

OTHERS PRESENT: Lisa Bowen, Laurie Rowen, Justina Hyder,
Tyler Price, Ty Walker, Ryan Evans, Amanda Tippetts
Tyler Price, Kristine Dye, Ronda Clark, Devri Flint
Teresa Buchanan, Krissy Ivie, Christie Gannon,
Jessica Clark, LaDonn Goodfellow, Jennifer Rodgers,
Lisa Salisbury, Amy Vandervoot, Robyn Anderson,
Shanna DeLeon, Amber, Eggleston, Kris Ellis,
and Larry Benton.

The meeting was called to order at 8:30 AM MST by Mary Lambert.

APPROVAL OF MINUTES

A motion was made by Ms. Sermon to accept the minutes from October 1, 2012; October 22, 2012; November 26, 2012; and January 7, 2013. It was seconded by Ms. Swope. Motion carried.

LEGISLATIVE REPORT

Ms. Cory presented the legislative update to the members of the Board. Ms. Cory told the Board that Law changes needed to be in by the first of August and Rule Changes the third week of August for the 2014 session.

FINANCIAL REPORT

Ms. Hall gave the financial report. This report is available on the website. As of 01/31/2013, the Board has \$312,809.45, in expenditures with a cash balance of \$1,641,142.87.

INVESTIGATIVE REPORT

Ms. Peel presented the investigative report.

FOR BOARD DETERMINATION

I-COS-2012-28, I-COS-2012-29, I-COS-2012-30, I-COS-2012-31, and I-COS-2012-63, I-COS-2012-32, I-COS-2012-71, I-COS-2012-92, I-COS-2012-125 and I-COS-2013-71, I-COS-2012-155, I-COS-2013-10, I-COS-2013-53, I-COS-2013-54, I-COS-2013-57, I-COS-2013-59 AND I-COS-2013-60, I-COS-2013-70, I-COS-2013-75, I-COS-2012-154

A motion was made by Ms. Cleland to accept the recommendations of the Bureau to authorize closure. It was seconded by Ms. Hummel. Motion carried.

DISCIPLINARY ACTION

Lori Peel presented to the Board several Settlement Orders:

COS-2012-121/122, COS-2013-24/25, COS-2013-26/27, COS-2013-28/29, COS-2013-30, COS-2013-31, COS-2013-32/33, COS-2013-36, COS-2013-37, COS-2013-38/39, COS-2013-40/41, COS-2013-47/48, COS-2013-49/50, COS-2013-51/52, COS-2013-53/54, COS-2013-55/56, COS-2013-57/58, COS-2013-60/61, COS-2013-62/63, AND COS-2013-65/66

A motion was made by Ms. Sermon to accept the Settlement Orders as signed and authorize Ms. Lambert to sign on behalf of the Board. It was seconded by Ms. Swope. Motion carried.

MEMORANDUM

COS-2013-42 & COS-2013-43

The Board gave the Bureau guidance to pursue a Notice of Violation and Settlement Order under the fines as set out in the Board's rules.

MONTHLY REPORTS FROM ECHO LUNDEBERG

The Board reviewed the monthly reports submitted by Echo Lundeborg.

A motion was made by Ms. Hummel to allow Ms. Lundeborg to make a minimum payment of \$100.00 a month and submit quarterly reports. It was seconded by Ms. Sermon. Motion carried.

REQUEST FOR TERMINATION OF PROBATION

COS-2009-25 & COS-2010-110 A motion was made by Ms. Cleland to approve the request for termination of probation. It was seconded by Ms. Sermon. Motion carried.

OLD BUSINESS

Ms. Cleland gave a presentation regarding the Board newsletter. No action was taken.

The Board reviewed correspondence from the College of Western Idaho regarding possible development of an on-line esthetician course.

The Board gave the Bureau direction to send a letter to the college of Western Idaho letting them know that the request for such a program would not meet training requirements for licensure under the Idaho Code 54-805(6).

NEW BUSINESS

DL ROOPE CONTRACT

A motion was made by Ms. Hummel to accept the DL Roope Administrations Inc. testing contract for FY2014 and authorize Ms. Cory to sign on behalf of the Board. It was seconded by Ms. Swope. Motion carried.

CONVENTION

A motion was made by Ms. Swope to have the Board approve all travel expenses for the National Interstate Council of State Boards of Cosmetology Region Meeting (NIC) in Charlotte, NC to cover all expenses including, hotel, meals, shuttle, per diem, honorarium, one day of travel and to allow an investigator to attend. It was seconded by Ms. Hummel. Motion carried.

NEW BUSINESS

The Board reviewed a survey from NIC regarding a National Database.

The Board directed the Bureau to respond directly to NIC that it is not interested at this time.

Kris Ellis addressed the Board regarding proposed legislation on post-secondary education.

A motion was made by Ms. Hummel to allow the Bureau staff to work with Ms. Ellis in regard to the proposed legislation. It was seconded by Ms. Sermon. Motion carried.

CORRESPONDENCE

The Board reviewed a letter from DL Roope Administrations Inc. regarding online registration that will soon be available for candidates. No action was taken.

EXECUTIVE SESSION

A motion was made by Ms. Hummel to go into executive session per Idaho Code 67-2345 (1) (d), to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to discuss licensure applications. It was seconded by Ms. Swope. Motion carried. The vote was: Ms. Lambert, aye; Ms. Cleland, aye; Ms. Hummel, aye; Ms. Sermon, aye; and Ms. Swope, aye.

A motion was made by Ms. Sermon to come out of executive session. It was seconded by Ms. Cleland. Motion carried. The vote was: Ms. Swope, aye; Ms. Hummel, Ms. Cleland, aye; Ms. Sermon, aye; and Ms. Lambert, aye.

LETTER FROM DEBRA MAJERAN

A motion was made by Ms. Hummel to have Ms. Majeran submit to the Board an application for an esthetics license. It was seconded by Ms. Swope. Motion carried.

APPLICATIONS FOR LICENSE

A motion was made by Ms. Hummel to accept the applications for Kelsey Halpin, Do Nguyen, James Lamorie, and Richard Hess. It was seconded by Ms. Swope. Motion carried.

A motion was made by Ms. Cleland to have Kimberly Kesner, Brookann Raper and Kathryn Tuttle take the full examination and issue a license once the examination has been successfully passed. It was seconded by Ms. Sermon. Motion carried.

A motion was made by Ms. Hummel to accept the application for Phan Nguyen and Van Mai and issue them licenses. It was seconded by Ms. Cleland. Motion carried.

APPRENTICESHIPS

A motion was made by Ms. Swope to accept the apprenticeship application for Dung Thi Le Nguyen, Vuong Thi Le, and Danh Cong Nguyen at #1 Nail Salon. It was seconded by Ms. Cleland. Motion carried.

A motion was made by Ms. Swope to accept the apprenticeship application for Danh Nguyen at Luxury Nail and Spa. It was seconded by Ms. Cleland. Motion carried.

A motion was made by Ms. Cleland to accept the apprenticeship applications Sbhair Kamchathphay at In N Out Salon. It was seconded by Ms. Hummel. Motion carried.

NEXT MEETING

The Board scheduled its next meeting for June 3, 2013 at 8:30 AM MDT at the Bureau of Occupational Licenses 700 West State Street Boise, Idaho 83702.

ADJOURN

A motion was made by Ms. Hummel to adjourn the meeting at 10:26 AM MST. Seconded by Ms. Sermon, motion carried.

Mary Lambert, Chair

Bonnie D. Sermon

Linda Swope

Debra J Hummel

Merrilyn Cleland

Tana Cory, Bureau Chief